

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 19, 2021

CAO File No. 0220-05827-0000

Council File No. 20-0769

20-0769-S3

Council District: Citywide

To: The City Council

From: Richard H. Llewellyn, Jr.,  City Administrative Officer

Subject: **UNARMED MODEL OF CRISIS RESPONSE REQUEST FOR PROPOSALS –
FIRST STATUS REPORT AND TIMELINE**

RECOMMENDATION

That the Council receive and file this report inasmuch as the report is informational in nature.

BACKGROUND

On October 14, 2020, the Council adopted a report from the Ad Hoc Committee on Police Reform relative to developing an unarmed model of crisis response (C.F. 20-0769). This report directed the Office of the City Administrative Officer (CAO), with the assistance of the Los Angeles Police Department (LAPD), Chief Legislative Analyst (CLA), and City Attorney, to develop and issue a Request for Proposals (RFP) seeking one or more non-profit partners to implement a pilot program for mobile crisis response modeled after the Crisis Assistance Helping Out On The Streets (CAHOOTS) Program in Eugene, Oregon. On February 3, 2021, a Motion (Blumenfield – Harris-Dawson – Price, C.F. 20-0769-S3) was introduced instructing the Office of the City Administrative Officer to report on the status of the RFP, and to provide quarterly reports with updates on the rollout and implementation of the program.

SUMMARY

This report provides a first status update and timeline for the development of a Request for Proposals (RFP) by the Office of the City Administrative Officer (CAO) relative to an unarmed model of crisis response. A one-page summary timeline is provided as an attachment.

Draft Stage

The CAO is currently in the draft stage of RFP development. During this stage, this Office is conducting information-gathering sessions with partners and stakeholders including Council offices, the Los Angeles Police Department (LAPD), the Chief Legislative Analyst (CLA), the Office of the City Attorney, the Los Angeles Homeless Services Authority (LAHSA), the Los Angeles County Department of Mental Health (DMH), and other agencies and departments as

appropriate. Additionally, we are coordinating with the Crisis Assistance Helping Out On The Streets (CAHOOTS) Program and the City of Eugene, Oregon to identify best practices and essential elements of their existing program. This initial stakeholder outreach is essential to identify what the City of Los Angeles would need in order to implement a program similar to the CAHOOTS program, given the significant differences in scale and population between the two cities. These distinctions will be analyzed as we develop a tailored scope of work for the RFP. A draft RFP will then be shared with stakeholders to obtain feedback and edits prior to its release to the Council for consideration. It is anticipated that the draft stage will be completed no later than April 2021.

Approval and Release of Request for Proposals

Once stakeholder input is incorporated, the CAO will release a report with the draft RFP to Council for consideration. The target date for the release of this report is May 2021, with anticipated completion of Council and Mayoral review on or before June 30, 2021. Within two weeks of Council and Mayoral approval of the proposed RFP, the CAO will release the RFP to the public, using City distribution channels as well as partner distribution networks to reach as wide an audience as possible. The mandatory bidder's conference will be held two weeks after release of the RFP, and the proposals will be due 45 days after release. Provided the RFP is approved for release no later than June 30, 2021, it is anticipated the RFP submission window would close no later than September 1.

Following Close of Request for Proposals

The CAO and partners with subject-matter expertise will review and score the proposals received. The CAO will report to Council with the RFP findings and recommended contractor(s), as well as details about contract cost and execution, and program implementation timelines.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund as this report is provided for informational purposes.

FINANCIAL POLICIES STATEMENT

The information provided in this report is consistent with the City's financial policies in that no new appropriations are being recommended outside of the City's annual budgeting process.

RHL:SRB:04210070

Attachment

Unarmed Model of Crisis Response

C.F. 20-0769

Request for Proposals Timeline

Draft Stage:

Late Feb. 2021

City Administrative Officer (CAO) releases first quarterly status report with timeline to Council

March/April 2021

CAO gathers data and stakeholder input (Council, Los Angeles Police Department, Chief Legislative Analyst, City Attorney, Los Angeles Homeless Services Authority, Los Angeles County Department of Mental Health, others as needed)

CAO drafts Request for Proposals (RFP), obtains subject-matter expert/stakeholder feedback and edits

Approval and Release of RFP:

May/June 2021

CAO releases second quarterly status report and draft RFP for consideration by Council/Mayor

June/July 2021

CAO releases RFP within 2 weeks of Council and City Attorney approval

CAO conducts Bidder's Conference 2 weeks after RFP release

RFP submission window of 45 days

Following Close of RFP:

September 2021

CAO and partners evaluate proposals

CAO submits third quarterly status report to Council with RFP findings and recommended contractor(s)

Following Approval of Results:

Fall/Winter 2021

Contract execution

Program start